FQS 05 008 02 / Rev. U
Quality Requirements for Suppliers

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GL PQA & Incoming Inspection

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Vice President Quality

Date: 5. Sept. 2013
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Diese Ausgabe ersetzt alles vorangegangenen Versionen.
Alle früheren Veröffentlichungen von diesem Dokument sind ungültig und sofort zu vernichten!

This document supersedes all previous revisions.
All earlier publications of this document are invalid and must be eliminated immediately!

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# LIST OF CHANGES

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<td>NC</td>
<td>31 Aug 93</td>
<td>All</td>
<td>Original Release.</td>
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<tr>
<td>A</td>
<td>09 Feb 96</td>
<td>All</td>
<td>Completely revised to give a better definition.</td>
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<td>B</td>
<td>25 Jun 97</td>
<td>5</td>
<td>To add the requirement for customer approval (based on the contract) prior to subcontracting, paragraph 4 “Responsibility” has been amended.</td>
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<td>C</td>
<td>21 Aug 98</td>
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<td>A complete update to comply with current requirements.</td>
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<td>D</td>
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<td>All</td>
<td>New format following an update to comply with EN 9100. (Amended chapters are marked in grey)</td>
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| E   | 04 Feb 02 | As Marked | • Appendix ‘A’ (SPI) deleted and incorporated in FQS 05 008 00.  
• Appendix ‘B’ revised and changed to Appendix ‘A’.  
• Change of paragraph 4 (Definitions) and paragraph 5 (Responsibilities).  
• Based on the contract and prior to subcontracting, a change of paragraph 6.2 (Supplier Approval Requirements); to add the requirement for customer approval. (All amendments and changes marked.)  
Document availability has been incorporated. |
| F   | 15 May 02 | As Marked | • Supplier approval status requirements changed.  
• Approval status requirements changed.  
• Record retention and availability incorporated. |
| G   | 14 Jan 03 | As Marked | • Definition of non-aircraft commodities.  
• The re-evaluation of special processes more detailed and defined.  
• Requirements for ‘qualification of tool suppliers and laboratories’ added. (Additional changes marked) |
| H   | 07 May 03 | As Marked | • Appendix ‘A’ changed from Rev ‘A’ to Rev. ‘B’.  
• Appendix B Rev ‘NC’ added. |
| I   | 15 May 03 | As Marked | • Reference to the FQS0501100 Risk Assessment added.  
• Requirements for records extended. |
<p>| J   | 22 Jan 04 | 9    | Amendment to the Quality Management System Review |
| K   | 16 Mar 05 | All  | Complete Revision |</p>
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<td>Definition of suppliers according to EASA Part-21 included</td>
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<td>13/15</td>
<td>Para 7.1.1/Para 7.1.4: change of EASA 21 Subpart G in ‘EASA Part-21, Section A, Subpart G’ and change of EASA 145 in ‘EASA Part-145’</td>
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<td>elimination of German sections</td>
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<td>10</td>
<td>section ‘Nadcap’ added</td>
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<td>6.2 reference to obsolete Appendix removed 6.2.2 and 6.2.3 removed (transferred to FQS 05 008 00)</td>
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<td>Reference to Appendix C added</td>
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PURCHASE ORDER GENERAL TERMS AND CONDITIONS  APPENDIX G
FAI – GUIDANCE DOCUMENT  APPENDIX H
1 INTRODUCTION
This document is the outward facing part of the FACC Quality Management System.
It is the responsibility of each supplier to establish processes which ensure compliance
with this document and to measure the internal performance accordingly.

2 PURPOSE
The purpose of this document is to formally communicate our requirements and
expectations to the supply chain, both in terms of performance and improvement.

FACC POLICY:
“SUPPLIERS ARE FULLY RESPONSIBLE FOR THE QUALITY
OF THEIR PRODUCTS AND SERVICES.”

3 SCOPE OF VALIDITY
This document is applicable to all suppliers or partners who provide products or
services for aerospace applications that impact upon FACC and their customer
requirements unless otherwise stated on associated technical specifications,
Engineering definitions or FACC Purchase Orders.
4 REFERENCE DOCUMENTS

4.1 INTERNATIONAL STANDARDS

• AS/EN/JISQ 9100 Quality Management System – Requirements for Aviation, Space and Defense Organizations.
• AS/EN 9120 Quality Management System – Requirements for Aviation, Space and Defense distributors.
• AS/EN/SJAC 9102 First Article Inspection requirements.
• AS/EN/SJAC 9103 Requirements for variation management of key characteristics.
• AS/EN/SJAC 9104 Requirements for Aerospace Quality Management System Certification/Registrations Programs.
• AS/EN/SJAC 9131 Non-Conformance documentation requirements.
• EN 10204 Metallic materials - Types of inspection documents
• ARP/EN 9134 Supply Chain risk management guideline.
• ISO 9001 Model for Quality Assurance in design, development, production installation and servicing
• ISO 10005 Guidelines for quality plans
• ISO/IEC 17025 General requirements for the competence of testing and calibration laboratories.
• EASA Part-21 Regulation for approval of Production Organisations
• EASA Part-145 Regulation for approval as Maintenance Organisation

4.2 FACC DOCUMENTS

• FQS 05 008 03 Receiving Inspection Delegation
• FQS 05 008 04 Source Inspection Delegation
• FQS 05 008 05 Delivery Documentation Requirements for Tooling Suppliers
• FQS 05 014 03 Tool Administration at Suppliers
• FQI 116 209 PLM & CAx Requirements for Engineering Suppliers
5 DEFINITIONS AND ABBREVIATIONS
Definitions and Abbreviations are listed in Appendix E of this document.

6 RESPONSIBILITY
Suppliers have to follow the requirements of this document as well as the requirements defined in the contract or purchase order.

Suppliers are responsible to flow down these requirements to its sub-tier suppliers. In addition to this, FACC suppliers (and subcontractors) are responsible to request all required documentation to fulfill contract requirements, although not officially distributed. The ‘Contract’ supplier stated on the FACC Purchase Order is responsible for the control of document transfer.

Suppliers are responsible for the fortitude of their own sub-tier suppliers and their ability to meet the requirements herein, plus any other necessities of the design organization (i.e. Boeing D6-82479, RR9000-SABRe, etc.).

7 SUPPLIER APPROVAL REQUIREMENTS
The purpose of this process is to ensure, that each supplier has full FACC approval for their systems and capability for the scope of product or service that they are required to deliver to FACC.

7.1 NEW SUPPLIERS
New Suppliers must be able to demonstrate that they can fulfill FACC’s Quality Requirements prior to becoming an approved Supplier. This may be achieved (but is not limited to) by submitting the following information to FACC:

- A completed FACC Supplier Profile Questionnaire (as per FQS 05 011 01 Appendix 1).
- Approval certificates endorsing the Suppliers Quality Management System (i.e. AS9100, ISO9001, EASA, FAA).
- If applicable, a certificate of a final customer ‘special process’ approval (for example a BAC specification from Boeing).
- If applicable, Nadcap Approval Certifications.
- If applicable, a copy of an actual Audit Report from a member of the IAQG or Major Aerospace Company.
If deemed necessary and prior to approval, FACC may perform an Audit assessment at the Supplier. Following a successful review of submitted documents, approvals and (if applicable) Audit assessment results, the Supplier will be listed in FACC’s Register of Approved Suppliers. Nominated individuals at the Supplier will then be issued with a unique username and password that allows them access to the FACC Supplier Portal where they can view approval details.

7.2 MATERIAL SUPPLIERS

Materials for aerospace applications shall be procured from sources which are listed as qualified suppliers of the relevant material specification (e.g. FMS, BMS, MLC, etc.).

7.3 PART SUPPLIERS

Parts for aerospace applications shall be procured from sources whose Quality System is certified to AS/EN/JISQ 9100.

Alternatively an approval by a National Authority (PART 21 / FAR 21 etc.) is acceptable. In this case the supplier must ensure that the parts are manufactured within the approved Quality Management System (QMS) of the supplier.

An ISO 9001 certification is acceptable, if aerospace sales are less than 50%.

If the Supplier can demonstrate to FACC - an implemented - but not yet certified QMS, then the Suppliers Quality Management Manual (QMM) may be considered as a basis for approval.

If it is approved, then the Supplier must inform FACC immediately when amendments are made to their QMM.

Suppliers who do not meet the above requirements must compile a Quality Plan in accordance with the requirements of ISO 10005 “Quality Management — Guidelines for Quality Plans”. The Supplier shall submit to FACC a products and services Quality Plan for review and approval. Once approved, any update of this Quality Plan shall also be submitted to FACC for additional approval.

If the supplier is required to issue an EASA Form 1 for the final product the supplier must meet the requirements of EASA Part 21, Section A, Subpart G and has to have a valid PO/PO agreement with FACC.

7.4 STOCKISTS & DISTRIBUTORS

Stockists & Distributors must be certified in accordance with AS/EN 9120. If however, aerospace sales are less than 50%, then an ISO9001 certification is acceptable. It is also acceptable if the Supplier is an authorized Stockists & Distributor of the Manufacturer, otherwise a Quality Plan or a QMM (as per 7.3) is required.
In all cases, the Stockist & Distributors must be able to prove traceability back to the Manufacturer of the supplied product.

7.5 TOOLING SUPPLIERS
Tooling suppliers have to follow the requirements of FQS 05 008 05 “Delivery Documentation Requirements for Tooling Suppliers” and FQS 05 014 03 “Administration, Verification, Approval and Identification of Tools at FACC Component Suppliers”.

7.6 LABORATORIES

7.6.1 TESTING, CALIBRATION & FUNCTIONAL-TEST LABORATORIES
The Calibration Master shall be traceable to a relevant national standard i.e. ÖKD, DKD, NIST, UKAS, Nadcap.

7.6.2 MATERIAL TEST LABORATORIES
Nadcap Certification, National Accreditation or ISO/IEC 17025 Certification is required.

7.6.3 FLAMMABILITY TEST LABORATORIES
Flammability Test Laboratories (Fire Test Laboratories) must be accepted by the National Airworthiness- or Design- Authority.

7.6.4 RESEARCH ESTABLISHMENTS
There are no requirements for such establishments.

7.7 SERVICES
Services used for Inspection, Engineering or Design require an agreed "Scope Of Work" or a "Procurement Specification" between the Supplier of the Service and FACC.

In addition, suppliers for Engineering Services must comply with the requirements of FQI 116 209 PLM & CAx Requirements for Engineering Suppliers.

7.8 ACCEPTABLE REGISTRARS / CERTIFICATION BODIES
The certification for the basic quality system shall be via an accredited registrar / certification body acceptable to FACC.

For the Aerospace Quality System Certification registrars / Certification bodies registered under the scheme:
“Requirements for Aerospace Quality Management System Certification / Registrations Programs” AS/EN/SJAC 9104 are acceptable to FACC.

Certification shall be registered in the Online Aerospace Supplier Information System (“OASIS” Database) hosted on the web site of the International Aerospace Quality Group (IAQG).

The suppliers should grant FACC access to the detailed data of the assessment in the non-public part of the database.

7.9 CHANGES OF THE APPROVAL STATUS

It is the responsibility of the supplier to inform FACC immediately of any change to its approval status.

Quality System and Process Approvals shall be forwarded to FACC after renewal.

In case an approval has expired, a detailed action plan covering a renewal of the approval shall be forwarded to FACC.

7.10 CHANGE OF LOCATION OR OWNERSHIP

The supplier shall notify FACC prior any change of location or ownership.

A physical change in the location of manufacture of a part, will invoke FAI action in accordance with AS/EN/SJAC 9102.

7.11 CHANGES IN PRODUCT AND/OR PROCESS DEFINITION

The supplier shall notify FACC of changes in product and/or process definition and, where required, obtain approval by FACC.

Following a contract assignment with FACC, the supplier shall complete Appendix F of this specification.

8 CONTRACT REVIEW

Before accepting a contract, the Supplier is required to perform a review of all FACC documents received. They must guarantee the feasibility of their offer and include a technical assessment on the following topics: -

- Manufacture of product under serial production conditions
- Packaging, Transportation
- On-time delivery
- Any additional costs
9 SPECIAL PROCESSES

The supplier shall establish arrangements for special processes as applicable, including:

- Defined criteria for review and approval of the processes
- Approval of equipment and qualification of personnel
- Use of specific methods and procedures
- Requirements for records and revalidation

Special Process Suppliers shall obtain Nadcap-Approval and/or customer approval if required in the applicable design- or engineering requirements.

For sub-contracting of special processes please refer to Para. 12 of this specification.

10 SURVEILLANCE AT SUPPLIER PREMISES

The Supplier shall make its premises open to inspections and audits by authorized representatives of FACC, its Customers, the EASA, the FAA, or any other regulatory authorities during the Suppliers business hours and subject to compliance with the Suppliers regulations and rules.

The Supplier shall include provisions in its agreements with their sub-tier Suppliers which allow appropriate access to their premises for FACC, its Customers, the EASA, the FAA, any government regulatory agency and Airworthiness Authorities to conduct quality system and/or product audits as is deemed necessary to evaluate quality compliance.

The Supplier and its sub-tier Suppliers shall also provide access to their information relevant to the Products or Services for review by FACC, its Customers, the EASA, the FAA, any government regulatory agency and Airworthiness Authorities for the purpose of inspections and audits.

Verification activities performed at any level of the supply chain should not be used by the supplier as evidence of effective control of quality and does not absolve the supplier of its responsibility to provide acceptable product and compliance with all requirements.

11 RECORD RETENTION AND AVAILABILITY

The supplier shall retain records as per FACC’s customer requirements, e.g. Airbus AP2003, Bombardier QD 4.6-40, Embraer QRS, Goodrich QA111, Rolls-Royce SABRe, etc. Suppliers for Boeing-Projects shall retain records for a period of not less than (10) ten years from the date of shipment unless otherwise specified.

Records must be readily available for review by either FACC, its customers or any regulatory agencies at all times; and accessible within 24 hours.
At the expiration of the retention period, FACC reserves the right to request delivery of such records. In the event FACC chooses to exercise this right, the supplier shall promptly deliver such records to FACC at no additional cost on media agreed by both parties.

12 SUB-CONTRACTING

The Supplier shall not sub-contract the whole or any substantial portion of any product and/or service without FACC’s prior written consent. FACC are not obligated to accept products and/or services which are sub-contracted in whole or in part by the supplier without FACC’s prior written consent.

In the event that the Supplier sub-contracts work, the Supplier shall notify FACC of the names of the sub-contractors and the responsibilities so sub-contracted, but none-the-less the Supplier shall remain fully responsible for the duties and responsibilities which are performed by the Suppliers sub-contractor under such sub-contracts.

All sub-contracts placed by the Supplier shall be subject to the same terms and conditions of the contract and any purchase order to the extent as they are applicable and necessary to protect the interests of FACC.

The Supplier shall inform FACC on an ongoing basis of the name of any sub-contractor including the identity of the product or service provided by such sub-contractor.

It is the responsibility of the Supplier to flow down to his sub-contractor the applicable technical definition (e.g. drawings, 3D-Data and specifications) together with the applicable FACC quality requirements and any additional FACC end-customer quality requirements applicable for the related products and/or services and ensure compliance.

Special processes specified within applicable drawings and/or specifications, must be performed and/or procured only at FACC and/or final customer approved processors as per applicable approved processors list and/or qualified processors list (QPL); (e.g. D1-4426 Boeing approved processors).

Raw Materials as specified within applicable engineering documents (e.g. drawings, 3D-Models, specifications) must be procured only at FACC and/or final customer approved sources as per applicable approved processors list and/or qualified product list (QPL).

Standard Hardware (e.g. Fasteners) as specified within applicable engineering (e.g. drawings, 3D-Models, specifications) must be procured only at FACC and/or final customer approved manufacturers and distributors as per applicable Qualified Product
List (QPL) and applicable authorized distributors list; (e.g. Boeing Designated Fasteners Program).

13 OBsolescence Management

A part is considered obsolete when it is no longer manufactured or available for purchasing on the open market. Obsolescence is the definition by which a product becomes known as obsolete.

The Supplier shall implement a process to prevent (design, component/tools, selection, processes), predict (survey) and resolve products becoming obsolete (contingency plan).

FACC must be informed immediately whenever products become obsolete.

14 QUALITY PLANNING

The supplier shall perform adequate Quality Planning in order to meet and demonstrate to FACC that they will be able to meet all requirements applicable to the supply of its products or services to FACC. Quality Planning shall consider all aspects regarding method, manpower/training, machine, environment, inspection and material.

15 RISK MANAGEMENT

The supplier shall establish a process for the identification and management of potential risks to the continuity of supply of product to FACC.

The supplier’s process shall include a periodic assessment and review of all possible business risks. This assessment shall use FMEA techniques to consider the following elements:

- Severity – The seriousness of a failure mode,
- Occurrence – The likelihood that a given failure mode will happen,
- Detection – The likelihood that a given failure mode will be detected

The process shall analyse risk associated with both facilities and personnel, considering issues such as:

- Product, facility or individual skill uniqueness,
- Critical process susceptibility,
- Susceptibility to natural phenomena (e.g. flood),
- Supply Chain related issues (i.e. as per ARP/EN 9134)
The supplier shall determine appropriate actions related to high risk failure modes in order to mitigate these risks. The supplier shall ensure that actions taken are appropriate to the effects of the potential failure mode and review the effectiveness of the preventive action taken. The supplier shall establish a method to provide feedback to the customer.

16 VARIATION MANAGEMENT OF KEY CHARACTERISTICS

Variation Management of Key Characteristics shall be carried out in accordance with AS/EN/SJAC 9103 or as per an appropriate alternative.

The supplier shall determine the most suitable system to achieve reduction in variation. The system may be key characteristic oriented, product oriented or process oriented.

17 CONTROL OF PRODUCTION AND SERVICE PROVISION

The supplier shall plan and carry out production and service provision under controlled conditions. Controlled conditions shall include, as applicable, the provision for the prevention, detection and removal of foreign objects.

The supplier shall establish and maintain an appropriate Foreign Object Detection (FOD) and prevention process that contains as a minimum the following elements:

- Design FOD Process Review (where applicable)
- Manufacturing FOD Process Review
- Training of FOD practices
- Material Handling and Parts Protection
- Housekeeping
- Tool Accountability
- Hardware Accountability
- Lost Items Search and Documentation Process
- Physical Entry Control into FOD Critical Areas

Prior to closing apertures and compartments during assembly, the supplier shall inspect for foreign objects.

18 PRODUCT IDENTIFICATION AND TRACEABILITY

The quality system shall provide clear identification and traceability of materials and components at receipt and during all stages of storage, manufacturing, assembly and shipping/delivery. The quality system shall identify specifically when and to what extent unique identification of individual product or batches is required for traceability. Identification of individual product or batches shall be recorded.
According to the level of traceability required by contract, regulatory, or other established requirement, the system shall provide for:

- Identification to be maintained throughout the product life
- All the products manufactured from the same batch of raw material or from the same manufacturing batch to be traced, as well as the destination (delivery, scrap) of all products of the same batch;
- For an assembly, the identity of its components and those of the next higher assembly to be traced.
- For a given product, a sequential record of its production (manufacture, assembly, inspection) to be retrieved.

For any part number modifications, the system shall maintain the identification of the configuration of the product to identify the differences between the actual configuration and the agreed configuration.

19 NON CONFORMING PRODUCTS

In all cases of non-conformity, the supplier must take immediate action to protect FACC and its customers.

If the supplier realizes that non-conforming products have been delivered, it is their responsibility to notify FACC PQA via FACC’s supplier portal or by submitting a completed AS/EN/SJAC 9131 form within one working day. In case of a recall of products fitted to an aircraft already in service, then the national authorities must also be informed.

The supplier’s information shall include:

- Affected Process(es) and Product Number(s) and Name(s).
- Description of the nonconforming condition and the affected engineering requirement.
- Quantities, Dates and Destinations of delivered shipments.
- Suspect/affected serial/lot number(s), production date.
- Recommendations/instructions (e.g. Check the units, required documentation and/or exchange of the parts required).
- Corrective actions and implementation date.
19.1 NON CONFORMITY FOUND AT SUPPLIERS PLANT

In case of any non-conforming product, which (for whatever reason) shall be sent to FACC, then prior to delivery a ‘concession’ must be provided to FACC for approval. A concession shall be submitted via FACC’s supplier portal or by forwarding the concession form in accordance with AS/EN/SJAC 9131 to FACC PQA.

Non-conforming products shall not be sent to FACC without concession approval by FACC.

Concessions which are not legible, incomplete or do not have appropriate information regarding root cause and corrective action will be rejected.

The delivery paperwork and the affected products shall be clearly identified with the concession number and separately packaged.

A copy of the approved concession shall be attached to the delivery paperwork.

19.2 NON CONFORMITY FOUND AT FACC OR FINAL CUSTOMER’S PLANT

In the case of a ‘complaint’ issued by the FACC PQA department, due to a non-conformity being received at either the FACC or the final customer; the supplier shall develop and perform immediate corrective actions (containment actions) and root cause analysis. FACC may demand Corrective Action Reports from the supplier for approval. Such reports shall be uploaded to the relevant non-conformance report via FACC’s supplier portal.

Complaints shall be downloaded from the supplier-portal on http://www2.facc.co.at. Password and username may be requested from FACC PQA.

19.3 COST OF NON QUALITY

FACC will charge all occurred costs for non-conforming products to its suppliers. The following costs may be charged:-

- Administrative Costs will be charged at a minimum as mentioned in the purchase order.
- Repair/Rework Costs.
- Transport Costs.
- Additional Personal Costs (within R&D, Engineering or PQA).
- Customer Complaint Costs.
- Additional expenditures (e.g. CMM Inspection, NDI).
- Additional Costs charged by the final customer (e.g. Aircraft on Ground, Retrofit of parts).
- Costs of a Concession
20 SUPPLIER PERFORMANCE

The Supplier shall endeavor to provide zero-defects products and a 100% On-Time Delivery service.

The supplier performance will be monitored in accordance with FQS 05 008 02 Appendix A. The actual performance is available via the supplier portal.

FACC uses the supplier performance as basis for the annual supplier audit program.

The suppliers shall measure their operational performance in terms of quality and delivery performance.

The suppliers targets shall meet or exceed the FACC targets and the suppliers shall own and manage their own improvement plans to achieve these targets.

In case the supplier fails continuously to meet FACC’s expectations, Source Inspection Policy may be installed at a supplier. FACC uses an independent third party inspection agency to source inspect all FACC parts at the supplier’s facilities and at the suppliers cost.

21 REQUIREMENTS FOR CONTROL AND USE OF DIGITAL PRODUCT DEFINITION

The Supplier shall develop and maintain a comprehensive documented DPD processes and/or procedures that ensure integrity of product engineering and/or tooling. Configuration management shall be maintained throughout the supplier’s QMS from receipt of FACC data through creation of derivatives to product acceptance and process improvement.

When working with datasets used for Boeing-Aircraft, the requirements of the “D6-51991 Quality Assurance Standard for Digital Product Definition at Boeing Suppliers” are applicable.

22 FIRST ARTICLE INSPECTION REQUIREMENTS

An Initial First Article Inspection, as well as partial and re-accomplishment of First Article Inspections (also known as Production Process Verification), shall be carried out in accordance with AS/EN/SJAC 9102 “Aerospace First Article Inspection Requirements”.

Delivered First Article parts must be identified on the delivery note or COC as “First Article”. The First Article Inspection Report (FAIR) shall be attached to the delivery documentation. If agreed with FACC PQA alternative delivery routes for FAI Reports may be used (e.g. FACC FTP Server).
Any FAI approvals by FACC or its customers do not in itself constitute a waiver of the requirements for inspection, tests or other provisions of the contract or relieve the supplier from its responsibility to deliver products or services conforming to the contractual requirements.

Partial- or Re-accomplished FAI Reports shall be forwarded to FACC although not explicitly ordered via a Purchase Order.

Non-conforming First Articles or FAI Reports shall be handled in accordance with Para. 19 of this specification.

When a FAIR has been approved as ‘Conditional’, the supplier shall submit a repeat FAIR, after implementation of corrective actions and covering the non-conforming feature(s).

Additional agreements for First Article Inspection shall be documented in a Quality Plan.

FACC reserves the right to review the FAI on-site at the supplier should it deemed to be necessary.

Appendix H of this specification provides guidance material for the completion of FAI.

23 DELEGATION OF INSPECTION ACTIVITIES

FACC might delegate inspection activities to its suppliers. In this case either the FQS 05 008 03 for Receiving Inspection Delegation (RID) or FQS 05 008 04 for Source Inspection Delegation (SID) are applicable.

24 ITAR REQUIREMENTS

For Product contracted under ITAR requirements, the Supplier shall be responsible for complying with the "Offshore Procurement" export license under 22 C.F.R § 124 13 included but not limited to the following:

- The Supplier shall limit the use of the technical data to the manufacture of the defense articles required by this Order only;
- The Supplier shall limit the disclosure of the ITAR controlled data to sub-contractors within the same country or to sub-contractors in other countries as specifically authorized under the license;
- Prohibited the acquisition of any rights in the data by any foreign person;
- The Supplier, its sub-tiers and sub-contractor to destroy or return to FACC all of the technical data exported Pursuant to Order upon fulfillment of their terms;
• Require delivery of the defense articles only to FACC or the final customer of FACC in United States (or to Seller in case of lower tier sub-contracts);
• The supplier will include the relevant above contract language in their lower tier sub-contracts if those sub-contractors will be receiving the ITAR controlled technical data provided by FACC's end customer.

25 PACKAGING AND DELIVERY DOCUMENTATION
The Supplier shall pack its Products in accordance with the specific requirements of the contract, the Purchase Order, ATA 300, Spec 2000 and regulations applicable at the time of shipment, suitable for long distance air, surface transport and/or sea transport and storage to protect the Products in transit, delivery and storage against dampness, moisture, shock, corrosion and rough handling.

Suppliers shall not mix new, used and scrap parts in one package.

The Supplier shall be liable for any corrosion, damage and loss attributable to inadequate or improper protective measures and packing. The Supplier shall also comply with the International Standards for Phytosanitary Measures No. 15 (ISPM No.15) if the packaging of the Products uses wood packaging materials for all shipments.

The Supplier shall provide a Packing List for each package of Products delivered. The packing list must contain among other things, the Purchase Order Number, contract number, Purchase Order Position (line item), description of the Products, part number, FACC part number, part revision, serial number (if applicable), quantity of the deliverable Products shipped, ship shortage or ship loss list, net weight and gross weight and other information as required and specified in the Purchase Order.

Suppliers shall provide two copies of the Shipping (Delivery) Documents. They are to place one on the external packaging and the 2nd copy inside the packaging unit.

25.1 CERTIFICATES OF CONFORMITY
The supplier shall provide a Certificate of Conformity (COC) with each delivery of product. Alternatively Certificates as per EN 10204 are acceptable.

Minimum Content:

• Document unique serial number.
• Supplier’s name, address and telephone number.
• Delivery address
• FACC purchase order number and purchase order item number.
• Description of goods supplied, identified by same part number / material buying standard as referenced on the FACC purchase order.
• Part or Material Revision Level as stated on the Purchase Order.
• Material Classification (type, grade, class, category, code, etc.) as applicable.
• Serial / batch / lot / heat / cast numbers - as applicable to provide traceability.
• Quantity and date of dispatch.
• Statement confirming compliance with FACC purchase order requirements. Typical wording is:
  “Certified that the supplies detailed have been manufactured / inspected / tested and unless otherwise stated, conform in all respects to the relevant specifications, drawings and purchase order requirements”.
• Signature of person authorized to release products to customer.

25.1.1 KITS
For a kit, various different parts from a supplier will be combined and packaged together as one logistic entity under a specific kit part number.
The following requirements apply for Kit Certificate of Conformities in addition to the requirements stated in 25.1:

• A separate Certificate of Conformity is required for each kit.
• The kit Certificate of Conformity must refer to the kit part number and list all individual part numbers contained therein, together with the quantities and serial numbers - where serialisation is applicable.

25.1.2 ELECTRONICALLY GENERATED CERTIFICATES OF CONFORMITY
Electronically generated Certificates of Conformities are acceptable, provided they are compliant with all other appropriate elements of this document. The requirement for an authorizing signature shall be interpreted / discharged as follows:

• The system shall ensure that only authorised personnel can initiate and issue release notes, and shall allow traceability to that person.
• The document shall indicate that it has been authorised and shall quote the name of ‘the authorized person’. An electronic representation of that person’s signature may also be shown but is not mandatory.
• Transmission to FACC shall be via ‘paper copies’ in the conventional manner; electronic transmission is allowed only when prior authorization has been obtained from the relevant FACC business unit placing the Purchase Order.
• FACC reserves the right to require release notes to carry an authorizing signature - where this is a customer or airworthiness contract requirement.

25.2 LABELLING
The supplier shall ensure that products are labelled to an acceptable standard that will provide adequate identification and traceability of the product.

This must also include the Denomination of Quantity (i.e. sheets, rolls, tins) and nomenclature.
26 CONTACT INFORMATION
Copies of the Aerospace Quality Standard AS/EN/JISQ 9100 may be procured from the following internet links:

- http://www.sae.org
- http://www.beuth.de

Internet-Links:

EASA http://www.easa.eu.int/ws_prod/index.html
eAuditNet https://www.eauditnet.com/eaduditnet/ean/user/login.htm
FAA http://www.faa.gov/
IAQG http://www.sae.org/iaqg/
OASIS Database http://www.sae.org/?PORTAL_CODE=IAQG
Nadcap http://www.pri-network.org/Nadcap/

27 DOCUMENT AVAILABILITY

The latest valid revision of this document is available online on the internet:

http://www2.facc.co.at

It is the responsibility of the supplier to have a system in place to access the FACC website on a regular (minimum monthly) basis or at the commencement of a new FACC order to establish whether changes have been made to any documents or specifications applicable to the work they are undertaking to fulfill a FACC order.