



MEMORANDUM



DATE: September 18, 2013
FROM: Phil Milazzo, CEO
TO: All HM Dunn Company Team Members
RE: Staffing Change

I am pleased to announce that Rebecca Tomlinson will be joining us as the CFO (Chief Financial Officer) for HM Dunn. Rebecca started her career in accounting in 1992 with the US General Accounting Office in Oklahoma City and Dallas and has assumed ever increasing roles throughout her career.

In her most recent position as CFO for JDL Healthcare Management, LLC Rebecca was brought in by the private equity owner to reorganize and improve the accounting and finance, human resources and information technology functions. During her first year she successfully integrated nine new clinics. She was a key strategic partner to the CEO in driving an accelerated growth strategy.

Prior to her position with JDL she was the Assistant Vice President / Vice President of Accounting and Finance for Concentra Inc. in Addison, TX. Rebecca was responsible for strategic planning and leadership for financial and operations functions for 320 medical center locations.

Rebecca also worked for Galaxy Aerospace in Ft. Worth, TX as the Finance/ Accounting Manager, and was integrally involved in the \$320 million sale of Galaxy to Gulfstream Aerospace. She was also responsible for aircraft manufacturing cost accounting and revenue recognition; coordination of spare parts physical inventory valued at over \$35 million; and identified and implemented internal controls resulting in department and operations turnarounds.

Rebecca has an Accounting degree from the University of Central Oklahoma and is a Certified Public Accountant (CPA) as well as a Chartered Global Management Accountant (CGMA).

In her position with HM Dunn, Rebecca will provide leadership and direction to our financial team, information technology and executives and managers. Her primary goal will be to strengthen our financial team efforts and the relationships with existing customers and develop relationships with new customers to ensure that our backlog supports the continued success of all of HM Dunn's divisions.

Please join me in welcoming Rebecca to our team!